

Shenzhen Technology University Document

SZTU [2019] No. 23

Notice on the Issuance of the "Shenzhen Technology University Student Laboratory Code of Conduct (Trial)"

To all units of the university:

The "Shenzhen Technology University Student Laboratory Code of Conduct (Trial)" is hereby issued to you. Please comply and implement it accordingly.

This notice is hereby issued.

Shenzhen Technology University
January 15, 2019



Shenzhen Technology University Student Laboratory Code of Conduct (Trial)

1. Before conducting an experiment, students must carefully study the experiment instructions and contents, clarify the purpose, steps, and principles, and familiarize themselves with the basic functions, operating procedures, and precautions of the equipment. Experiments can only proceed after passing the inspection by the instructor.

2. Upon entering the laboratory, students must maintain cleanliness and order, refrain from making loud noises, smoking, or littering. Do not scribble or vandalize, and ensure the experimental and laboratory equipment are kept clean and tidy.

3. Experimental operations must be conducted scientifically and rigorously under the arrangements and guidance of laboratory management personnel. All laboratory rules and safety regulations must be strictly followed. Violations that result in operational errors or damage to equipment will be penalized according to relevant regulations.

4. When conducting experiments involving flammable or explosive materials or high-voltage equipment, operate cautiously and observe safety protocols. In case of accidents or equipment malfunctions, immediately cut off the power supply, cease the

experiment, and promptly report to the instructor. Unauthorized handling of equipment is prohibited.

5. Experiments must be performed carefully, and students should record observations and results accurately. Before leaving the laboratory, students must request the instructor to inspect and verify that experimental records match the facts and submit the results as required.

6. After completing the experiment, students must clean up the equipment and the workspace, return unused items to their designated locations, and complete all necessary entries in the usage log. Only after the instructor verifies and approves the cleanup can students leave the laboratory.

7. It is strictly prohibited to remove any items from the laboratory without approval from the responsible personnel. Any borrowed items must be processed according to prescribed procedures.

8. For experiments related to "integrated, design, and exploratory research," students must submit an experiment plan for the instructor's review and approval before accessing the laboratory.

9. For experiments conducted outside regular class hours, students must book in advance, obtain approval from the

laboratory supervisor, and carry out the experiment under the guidance of an instructor or laboratory technician.



Shenzhen Technology University

January 15, 2019

Cc: school leaders, archives room.

Party and Government Office of
Shenzhen Technology University

Issued on 15 January, 2019
